



Dear Valued Client,

You've been waiting – and in Viventium's continuing efforts to support you during these challenging times, we are excited to announce the release of our [**PPP Forgiveness Suite of Reports**](#). Please reference the linked Support Center articles to better understand how to run and use each of these reports to complete your PPP Loan Forgiveness Application.

Payroll Cost Report

This report gives you the employee-level payroll costs for your covered period that are eligible for forgiveness.

Wage Reduction Report

This report compares employee-level wages during the lookback period to wages during your chosen covered period.

FTE Reduction Report

This report compares employee-level FTE counts during your chosen covered period to FTE counts during each of the three options for lookback periods.

To further guide you through the completion of your forgiveness application using Viventium's Forgiveness Suite, we've created a comprehensive, easy-to-understand [**infographic**](#).

For a hands-on, guided tour through the PPP Forgiveness Suite of Reports, join us this Thursday, September 10, at 1:00 PM EDT, for our webinar [**Viventium's PPP Forgiveness Suite: How to Get the Information You Need**](#).

REGISTER NOW

In it with you,

Your Viventium Team