



Dear Valued Client,

The uncertainty brought about by the COVID-19 pandemic has likely left many of your employees feeling uneasy about their health and financial well-being.

As one of our valued clients, Viventium would like to help you reassure your employees and build their trust by helping to educate them on the flexible pay options available to them.

We know how busy you are, especially now, so we've made it easy by providing a customizable email template (attached) that you can copy and paste to your employees to help them enroll in the various paperless programs that your company chooses to offer. We've also created Viventium's **Employee Flexible Pay Options** webpage (<https://info.viventium.com/employeeepay>) with all the resources your employees will need to make the most informed decision.

Simply customize the attached email template as appropriate, and you'll be well on your way to simplifying the pay process for your entire organization.

As always, please reach out to your Dedicated Client Services Team should you have any questions or require assistance with this campaign. Please refer your employees to your Payroll Administrator with their questions.

In it with you,

Your Viventium Team