



SBA Releases PPP Forgiveness Application

Dear Valued Client,

On Friday, May 15, the Small Business Administration (SBA) released the much-awaited [PPP Loan Forgiveness Application](#). The form and instructions will be used by employers to request forgiveness of their PPP loans under the CARES Act.

The form answers some of the many open questions with which employers have been struggling, including the following:

- Certain employers may use payroll dates instead of loan dates for calculating qualified payroll expenses.
- Certain expenses that are either incurred OR paid during the 8-week period can qualify for forgiveness.
- Specific calculations are provided for reporting forgiveness reductions due to decreased employee count or pay.
- Exemptions from forgiveness reduction are clarified, including limited exemptions for employers who make good-faith efforts to maintain their workforce.

The form, however, leaves many questions unanswered and raises numerous new questions. The SBA has stated that they will soon release further regulations and guidance about the form. Viventium is working together with the American Payroll Association to present the open questions to the SBA.

Next Steps to Forgiveness

- It may be best to wait for the SBA to issue its promised guidance before completing or submitting the form. Be sure to check with your tax advisor/legal counsel to determine the best course of action.
- Pending final SBA guidance, Viventium will release a loan forgiveness report containing the payroll information needed to complete the application and maximize forgiveness. Keep your eyes peeled for further updates on the report release date.
- In addition, Viventium will soon release a comprehensive FAQ on PPP loan forgiveness, including answers to actual questions submitted by users.

- Be sure to attend our [Demystifying PPP Forgiveness](#) webinar this Thursday, May 21, from 1:00-2:00 PM EDT.

And, as always, check out the [Viventium Coronavirus Update Center \(VCUC\)](#) for the latest news and updates.

We will provide you with updated SBA guidance as it emerges and the payroll information you will need to submit your application.

In it with you,

Your Viventium Team