



IRS Issues New Letters Regarding Form 7200 Processing Delays

Dear Valued Client,

On July 15, the IRS announced it will be mailing letters to employers who have experienced processing delays of [Form 7200](#).

Employers will receive [Letter 6312](#) if the IRS either rejected Form 7200 or made a change to the requested amount of payment due to a computation error. The letter will explain the reason for the rejection and provide instructions to the employer on how to either submit a new Form 7200 or claim the credit on Form 941. If the IRS calculates a different payment amount, the new amount will be listed on the letter.

Employers will receive [Letter 6313](#) if the IRS needs written verification from the employer that the address listed on Form 7200 is indeed the correct business mailing address. Employers should follow the instructions on the letter to verify their address with the IRS. The IRS will not process Form 7200 until it receives the verification.

As a reminder, Form 7200 allows eligible employers to request an advance payment of the tax credits for qualified sick and family leave wages as well as the employee retention credit. Employers fax the form to the IRS if they have tax credits that exceed their federal tax liability.

For more information, please visit the [IRS Newsroom](#) or the [Viventium Coronavirus Update Center \(VCUC\)](#).

In it with you,

Your Viventium Team