



Heads Up: Year-End Portal/Webinars Announcement!

Announcing Viventium's 2020 Year-End Portal & Webinar Series!

Dear Valued Client,

We are excited to announce that our **2020 Year-End Portal is now live!** Hosted on the Viventium Support Center, simply log into [Viventium Software](#), select "Help" in the upper right-hand corner of the screen, and click on the Year-End Portal icon! No more searching through pages to find the information you need. All the important year-end facts and figures are now at your fingertips, accessible from anywhere. As a *reminder, paper guides will not be distributed this year.*

Please review the information in this portal carefully as it will assist you in processing accurate payroll data. If you have any questions or require further clarification, please contact your [Dedicated Client Service Team](#). A few minutes spent asking the right questions can save hours of aggravation correcting errors caused by inaccurate data input.

We're also excited to share that we'll be hosting a number of webinars to help make your year-end experience as smooth as possible! Click the buttons below to register for one (or many!) of our compliance and software webinars over the next few months.

Webinar	Date and Time
COVID-19 – Your 2020 Exit Plan 2020 has been a year like no other. Do you have a payroll exit plan? Join Viventium's veteran compliance expert, Yonina F. Shineweather, CPA, to learn about: • How to report paid COVID-19 leave on Form W-2; • What's changing about Forms 941 and 7200; • Sunsetting COVID provisions, and what you need to track; and • A PPP forgiveness roundup.	Thursday, December 3, 2020 1:00 PM EST REGISTER NOW

2020 Year-End Survival Training Join us for a year-end and 2021 roundup, including: • All the numbers you'll need to start 2021 right; and • A forecast for 2021 legislation and paid leave. During this webinar, we will also review our most common year-end adjustments in the system, including recording third-party sick pay, adding a bonus or unscheduled payroll, updating pay rates, and more!	Tuesday, December 8, 2020 2:00 PM EST REGISTER NOW
ACA Maintenance Training This webinar will provide you with an overview of how to maintain your ACA information and dashboard to make your year-end process smooth. You'll leave with much more confidence in using Viventium's ACA software!	Every Monday 2:00 PM EST REGISTER NOW
ACA Changes for 2020 Reporting Despite COVID-19, ACA reporting is still in effect, and you may discover some surprises this year. Join us to gain insight into: • ACA due dates and extensions; • New requirements and new relief; • Understanding Series 1 and Series 2 codes; and • Reporting HRAs and their eight (8!) new codes.	Thursday, January 7, 2021 1:00 PM EST REGISTER NOW
	Thursday, January 21, 2021 1:00 PM EST REGISTER NOW

As always, reach out to your [Dedicated Client Service Team](#) with any questions.

In it with you,

Your Viventium Client Service Team